

JOB OPPORTUNITY

Job Opportunity Bulletin:	#08-177
Final Filing Date:	May 4, 2009 or Until Filled

Position:	Salary:	Location:
Research Program Specialist II or Research Program Specialist II (Geographic Information Systems)	\$5,309 - \$6,451	Office of Statewide Health Planning & Development Healthcare Workforce Development Division 400 R Street, Room 330 Sacramento, California 95811

General Statement:

Under the general direction of the Staff Services Manager II in the Research, Policy, and Planning Section of the Healthcare Workforce Development Division (HWDD), the incumbent performs leadership, complex research and statistical work on projects related to healthcare workforce and data analysis. Duties include but are not limited to:

Duties:

- Plan, organize and conduct complex research studies on healthcare workforce, education and related community development projects.
- Lead, direct and train research program staff on various research projects within the Research, Policy, and Planning Section.
- Consult and advise the Director's Office, HWDD management and staff, public and private government entities, education institutions, regional stakeholders and other customers on the findings of the research, aspects of healthcare workforce and education policy, and implementation of healthcare legislation.
- Develop survey instruments to collect information to support and validate HWDD programs for process and quality improvement services.
- Serve as the HWDD GIS data coordinator and compose maps using ArcGIS for HWDD programs and services.
- Build, support and update a database infrastructure to interpret results of studies

Desirable Qualifications:

- Experience in designing and conducting highly complex statistical research projects
- Strong interpersonal, written, and oral communication skills
- Good judgment in dealing with management and public/private level high ranking officials
- Working knowledge of computer applications, Geocoding maps and working with related software

Who May Apply:

Applications will be accepted from individuals currently in the class or who have list, transfer or reinstatement eligibility to the class. Appointment is subject to SROA/surplus policies. Only the most qualified individuals will be selected for an interview.

Interested individuals should submit a State Examination and/or Employment Application, STD. 678, and a resume to:



Office of Statewide Health Planning and Development
Healthcare Workforce Development Division
Attention: **(Job #08-177)**
400 R Street, Room 330
Sacramento, CA 95811

OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT

400 R Street, Suite 312
Sacramento, CA 95811-6213

— An Equal Opportunity Employer

For more information contact: Senita Robinson at (916) 326-3707.

Equal Employment Opportunity Employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.